



# Colorado Air National Guard Active Guard Reserve (AGR) Position Announcement # **COANG 25-332A**

<https://co.ng.mil/Jobs/Air-AGR/>



<b>POSITION TITLE:</b> <b>Airfield Management Superintendent</b>	<b>DAFSC:</b> 1C791	<b>OPEN DATE:</b> 07 May 2025	<b>CLOSE DATE:</b> 23 May 2025
<b>UNIT OF ACTIVITY/DUTY LOCATION:</b> <b>140<sup>th</sup> Operations Support Squadron</b> <b>Buckley Space Force Base, CO 80011</b>		<b>GRADE REQUIREMENT:</b> <b>Minimum: E7</b> <b>Maximum: E8</b>	
<b>SELECTING OFFICIAL:</b> <b>SMSgt Andrew W. Onken</b> <b>Comm: 720-847-9575 DSG: 847-9575</b>	<b>(HRO Use Only)</b> 114728234	<b>QUALIFICATION REQUIREMENTS:</b> <b>*See AFSC requirement below*</b>	

## AREAS OF CONSIDERATION

### Category A: Current AGR members of the Colorado Air National Guard

**\*Must hold a minimum 7-level in ANY AFSC with Operations Group Experience to apply\***

*\*All applicants MUST meet the grade requirement and physical/medical requirements outlined\**

All applicants should be aware that the Colorado National Guard does not permit smoking in the workplace. Smoking is permitted only in designated areas during scheduled breaks. Acceptance of an AGR position will cause termination from Selected Reserve Incentive Programs.

### Position Information:

1. This position is located at Buckley Space Force Base, CO. BAH will be calculated off the 80011-zip code.

**Competition for higher graded UMD positions (E8/E9) does not guarantee immediate promotion. Promotion will be determined after a merit review board, promotion recommendation by the AAG, and review of current Controlled Grade Execution by the Wing.**

### Duties and Responsibilities:

1. Refer to Air Force Enlisted Classification Directory (AFECD) for specific duties associated with this AFSC.
2. Plans, organizes, directs, controls, and evaluates Airfield Management activities. Improves work methods and procedures to achieve the most economical use of resources. Directs, conducts, and liaises with primary and mission support activities to reduce common problems, improve procedures, increase efficiency, and provide better Airfield Management activities. Ensured Airfield Management compliance with established policies and directives. Evaluates effectiveness of the Airfield Management training program.
3. Evaluates airfield activities to ensure compliance with established policies and directives. Perform airfield inspections to ensure a safe and operational environment. Ensures proper USAF, DoD, International Civil Aviation Organization (ICAO), North Atlantic Treaty Organization (NATO), Department of Transportation, Federal Aviation Administration (FAA) and/or host nation criteria are applied to the airfield. Identified and requests maintenance/repair for the airfield deficiencies. Establishes requirements for painting, stripping, rubber removal, maintenance, and upgrade of airfield facilities/systems. Directs and coordinates with appropriate agencies to accomplish airfield maintenance. Determines priorities and directs snow and ice removal.
4. Schedules, supervise, and coordinates airfield construction and repair projects and act as liaison between flying communities and civil engineers to analyze impact of work on operational flying. Reviews all construction drawings and designs on or near the airfield. Works with contractors, civil engineers, safety, security forces, air traffic control and other agencies to provide a safe flying environment. Analyzes the effect of all construction on or near the airfield and coordinates requirements.
5. Advises appropriate officials (Airfield Operations Board, Installation Defense Council, Bird Aircraft Strike Hazard (BASH) Committee, Foreign Object Damage (FOD) Committee, etc.) of procedures, policy and resources that will impact the effectiveness of airfield support activities. Provides guidance at facility planning board meetings concerning airfield lighting, security, aircraft parking plans, and future airfield construction. Develops air-field parking plans and taxi routes. Advises senior leadership on all airfield matters that may affect flying.
6. Identifies airfield areas requiring repairs and monitors progress and emphasizes the need for programming funding for airfield construction projects to wing leadership. Reviews contract specifications to ensure airfield criteria compliance is met. Coordinates on construction phasing plans and reviews construction projects for operations safety and risk mitigation on airfield during construction. Attend pre-construction meetings and briefs wing leaders on areas of concern. Monitors construction and inspects construction areas upon project completion to ensure areas are safe for operational use.

INSTRUCTIONS/INFORMATION FOR APPLICANTS		
Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities.	Individuals who have been separated from other military services for cause, unsuitability, or fitness for military service are not eligible to enter the AGR program.	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD.
In order to properly manage the promotion opportunities and proper career management in the AGR program, Colorado HRO force management policy considers an applicant's total active federal military service (TAFMS) as a factor in hiring. The organizational standard is >8 years for entry as an E7 or O4, >12 years for entry as an E8 or O5, and >16 years for entry as an E9 or O6. This is a baseline standard that may be waived on a case-by-case basis provided the waiver is in the best interest of the organization. If applicable, the selecting supervisor will seek a waiver on the applicant's behalf; applicants have no responsibility to seek a waiver to this policy.	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, <i>Medical Examination and Standards</i> . They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an over-grade must indicate in writing a willingness to be administratively reduced in grade in accordance with AFI 36-2502, <i>Enlisted Airman Promotion/Demotion Programs</i> , when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	This vacancy announcement may be used to create an order of merit list (OML) from which additional like vacancies may be filled without further competition. Applicants may remain on this OML for up to 90 days.	Any further questions regarding the AGR program may be answered in ANGI 36-101.

#### APPLICATION PROCEDURES

- Complete applications must be received no later than 2359 Mountain Time on the close date.
- Applicants without email access may make special arrangements to deliver applications by contacting the Air AGR Office via one of the methods below.
- Applicants may include copies of training certificates or any additional documentation they feel is applicable to the position for which they are applying.

#### **UNSIGNED OR INCOMPLETE PACKAGES WILL BE DISQUALIFIED**

##### **Required Documents:**

1. NGB Form 34-1, version 20131111 <https://co.ng.mil/jobs>
2. Military Resume (Cover letter is optional)
3. Current (within 30 days) 8-page Records Review RIP (available on vMPF via AF Portal)
4. Current and passing Report of Individual Fitness from MyFSS (must be current as of the close-out date of this announcement)
5. Last three (3) Enlisted Performance Reports (EPR/EPBs)
6. Two (2) Letters of Recommendation from current or former Chain of Command
7. Completed Career Change Worksheet (Minimum of Sections 2-3) if cross training is applicable. **NOTE:** This document can be obtained Wing/GSU Retention Office Manager)

**Please attach all files in a single PDF Portfolio, applications not in Portfolio form will be returned for corrections.**

Email applications to: [140.wg.hro.agr.office.org@us.af.mil](mailto:140.wg.hro.agr.office.org@us.af.mil)

**Applicants will receive confirmation of receipt and qualification status once the application is processed. If you do not receive confirmation within five business days, please contact [140.wg.hro.agr.office.org@us.af.mil](mailto:140.wg.hro.agr.office.org@us.af.mil)**

For questions regarding AGR application procedures, please contact the Air AGR Office via email at [140.wg.hro.agr.office.org@us.af.mil](mailto:140.wg.hro.agr.office.org@us.af.mil)

#### REMARKS

Federal law prohibits the use of government postage for submission of applications.

**The Colorado National Guard is an equal opportunity employer.**

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.

Potential for promotion in the position is contingent upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade. Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.